Regulations of 1897 (Section 5)—Form C.

PARTICULARS OF APPLICATION FOR LEAVE OF ABSENCE.

1. Name of Applicant. *(Give Christian names.)* .. ..

2. Appointment. .. ..

3. Salary. .. ..

4. Date of first appointment, *i.e.*, date on which full salary in Colony began. .. ..

5. Period of Service. .. ..

6. Period of resident service. .. ..

7. Departmental leave granted since 1st January .. ..

8. Leave already taken, giving dates. *(Vacation leave to be distinguished from half-pay leave.)* .. ..

9. Date of expiry of last leave. .. ..

10. Leave now applied for. *(State whether on full pay or half pay.)* .. ..

From ....

To ....

(Both inclusive.)

On full pay. On half pay.

11. On what grounds. *(If on account of ill-health, a medical certificate should be annexed.)* .. ..

12. Date on which leave is to begin. .. ..

13. Where leave is to be spent. .. ..

14. Where salary is to be made payable. .. ..

15. What arrangement have been made for performance of duties during absence. .. ..

Signature of Head of Department.

Signature of Applicant